

# Online Course Registration System User Guide

# Route

<https://portal.nycu.edu.tw> > Online Course Registration System

防疫專區  
COVID-19 NEWS

## 國立陽明交通大學

NATIONAL YANG MING CHIAO TUNG UNIVERSITY

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# Route

校園單一入口 / 陽明交通大學

請輸入系統名稱

全部	課務資訊	校園服務	網路學習	畢業專區	陽明校區	其他
一般選課系統 Online Course Registration System						
預警系統						
暑修選課系統(學生) Online Summer Course Registration System						
學籍成績管理系統 Grading System						
課程時間表 [不提供直接登入] timetable						

陽明交通大學

陽明校區

交大校區

陽明交大首頁

修改Email帳號

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帳號安全

# Route

No	:	
Name	:	
Department	:	
110 Fall Semester		

Add and Drop Course

Confirmation of  
Course Registration  
Status Query Course  
Selection Status

Questionnaire on  
Response to Teaching

Time Table

About this system

中文版

Leave system

## Course Registration Instructions

- ① Add / Drop courses
  - Add course / Drop course
- ① Check courses
  - Query course / Class Schedule
- ① Class schedule
  - Course Selection Help / Present semester's course / Previously offered classes
- ① Teacher Evaluation Form
  - Fill in Teacher Evaluation Form / Lucky draw / Look up Teacher Evaluation Form Results
- ① Teacher Appraisal Survey
- ① Query course outline
- ① Change personal information
  - Change password / Change E-mail address / Change personal URL
  - Change Supervisor / Supervisor
- ① Leave Course Selection System
- ① Reset personal preferences



# Kindly Reminder

- Please make sure you understand the core requirements of your majors (undergraduate student) or curriculum and regulations of your programs (graduate students)

# Course assignments

(undergraduate general education course/ language course/ core curriculum course)

Student	Course Type	Assignment
NYCU (students admitted after 2021 fall semester)	Core curriculum- foundation competencies	<ol style="list-style-type: none"> <li>1. First stage of first round: 1 course</li> <li>2. Second stage of first round: 1 course (combined calculated with the first stage)</li> <li>3. Freshmen course selection period: 1 course (combined calculated with the first stage &amp; second stage)</li> <li>4. Add-and-drop period after the school starts: no limits</li> </ol>
	Core curriculum-field course	<ol style="list-style-type: none"> <li>1. First stage of first round: 1 course</li> <li>2. Second stage of first round: 2 course (combined calculated with the first stage)</li> <li>3. Freshmen course selection period: 2 course (combined calculated with the first stage &amp; second stage)</li> <li>4. Add-and-drop period after the school starts: no limits</li> </ol>
YM campus (students admitted before 2020 fall semester)	Chinese literature English literature Core general education Optional liberal education	<ol style="list-style-type: none"> <li>1. First stage of first round: 1 for each category</li> <li>2. Second stage of first round: 1 for each category (combined calculated with the first stage)</li> <li>3. Freshmen course selection period: 1 for each category (combined calculated with the first stage &amp; second stage)</li> <li>4. Add-and-drop period after the school starts: no limits</li> </ol>
CT campuses (students admitted before 2020 fall semester)	General education course	<ol style="list-style-type: none"> <li>1. First stage of first round: 1 course</li> <li>2. Second stage of first round: 3 course (combined calculated with the first stage)</li> <li>3. Freshmen course selection period: 3 course (combined calculated with the first stage &amp; second stage)</li> <li>4. Add-and-drop period after the school starts: no limits</li> </ol>
	Language & communication-second foreign language	1 for each category

# Online Course Registration System User Guide

NYCU 選課系統

Emulator

Regist course

Log out

中文 EN

Graduate courses / Graduate courses / School of Nursing / (Institute of Community Health Care)[Master] / All / All / All

## A902 Biostatistics

R34-YN418[YM] Elective +  
季麟揚、林伯彥 · 2 credits

## A903 Infection Control and Evidence Research

R89-YN419[YM] Elective +  
陳瑛瑛 · 2 credits

## A905 Seminar in Symptom Assessment and Management

F56-YN318[YM] Elective +  
廖媛美 · 1 credits

## A906 Seminar on Cardiovascular Nursing (4)

R5678-YN321[YM] Elective +

9.00 credits 12.00 hours

## A730 Physiology

T12W12R12-YR105[YM] Required x  
阮琪昌、吳鈺琳、唐德成、高毓儒、黃娟娟、李怡萱、林惠菁、張原翊、吳莉玲、胡瑜峰 · 6 credits

## B190 Global Mental Health

W56-YS405[YM] Elective x  
ALEXANDER WAITS、陳娟瑜 · 2 credits

## B192 Strategic Perspectives in Nonprofit Management

R6-YS415[YM] Elective x  
粘曉菁 · 1 credits

## A611 Table Tennis

## Emulator :

Emulator is like "Shopping cart". You can put the course you are interested in first before the official course registration (Emulator is for planning use only, there will be no schedule conflict/restriction check)

## Regist course :

Regist course is like "Checkout". You need to add courses to your "regist list". You may not be able to register a course if it conflicts with another course. If you see "Limited", it means you are currently not eligible for the course registration. Please contact the Dept. offering the course for further information and assistance.

# Online Course Registration System User Guide

NYCU 選課系統 Emulator Regist course Log out 中文 EN

Graduate courses / Graduate courses / School of Nursing / (Institute of Community Health Care)[Master] / All / All / All

MON TUE WED THU FRI SAT SUN

**A902 Biostatistics**  
R34-YN418[YM] Elective +  
季麟揚、林伯彥 · 2 credits

**A903 Infection Control and Evidence Research**  
R89-YN419[YM] Elective +  
陳瑛瑛 · 2 credits

**A905 Seminar in Symptom Assessment and Management**  
F56-YN318[YM] Elective +  
廖媛美 · 1 credits

**A906 Seminar on Cardiovascular Nursing (4)**  
R5678-YN321[YM] Elective +

0.00 credits 10.00 hours

**A730 Physiology**  
T12W12R12-YR105[YM] Required ×  
阮琪昌、吳鈺琳、唐德成、高毓儒、董  
萱、林惠菁、張原翊、吳莉玲、胡瑜

**B190 Global Mental Health**  
W56-YS405[YM] Elective  
ALEXANDER WAITS、陳娟瑜 · 2 credi

**B192 Strategic Perspectives in Non-Management**  
R6-YS415[YM] Elective  
粘曉菁 · 1 credits

**A611 Table Tennis**

Course Name : Seminar in Symptom Assessment and Management course syllabus  
Course no : A905  
dept. : Institute of Clinical Nursing  
brief :  
Lecturers : 廖媛美  
Class Time/Room : F56-YN318[YM]  
人數上限 : 不限  
Type : Elective  
hours : 2.00  
credit : 1.00  
memo : 與臨護所、在職專班、社區所、博士班合班上課。

Add to my wishlist

## Emulator :

Step1. Choose "Department of course offering"  
When choosing "Department of course offering", please make sure you select all 7 items on the menu.

Step2. Choose the course you would like to register

Step3. Click 「+」

Step4. Click 「Add to my wishlist」



# Online Course Registration System User Guide

Step5. Your class wishlist

Step6. If you want to remove a course from your wishlist, click "x" and then click "remove from my wishlist"

The screenshot displays the course registration interface. On the left, course details for A730 Physiology are shown, including lecturers, class time, and type. A red box highlights the "Remove from my wishlist" button. Below this, a list of courses in the wishlist is shown, with a red box highlighting the "x" icon next to B190 Global Mental Health, which is also circled with a red "6".

On the right, a class schedule grid is shown with days of the week (MON-SUN) as columns and class periods (Y, Z, 1, 2, 3, N, 5, 6, 7, 8) as rows. A blue box highlights the grid area, and a blue circle with the number "5" is placed near the grid. The grid shows Physiology classes in periods 1 and 2 on TUE, WED, and THU. Table Tennis is listed in periods 3 and 4. Global Mental Health and Strategic Perspectives in Nonprofit are listed in period 5 on FRI. Table Tennis is listed in periods 7 and 8 on FRI.

# Online Course Registration System User Guide

NYCU 選課系統

Emulator **Regist course** Log out

hide wishlist My class schedule

Class wishlist

9.00 credits 12.00 hours add course

**A730 Physiology**  
T12W12R12-YR105[YM] Required add +  
阮琪昌、吳鈺琳、唐德成、高毓儒、黃娟娟、李怡萱、林惠菁、張原翊、吳莉玲、胡瑜峰 · 6 credit

**B190 Global Mental Health**  
W56-YS405[YM] Elective add +  
ALEXANDER WAITS、陳娟瑜 · 2 credit

**B192 Strategic Perspectives in Nonprofit Management**  
R6-YS415[YM] Elective add +  
粘曉菁 · 1 credit

**A611 Table Tennis**  
W78- Unrecognized Credit add +  
黃中興 · 0 credit

**A596 Table Tennis**  
M34- Unrecognized Credit add +

Course Name : Physiology **course syllabus**

Course no : A730

dept. : Institute of Physiology

Summary :

Size limits : 不限

Registered numbers : 4

Lecturers : 阮琪昌、吳鈺琳、唐德成、高毓儒、黃娟娟、李怡萱、林惠菁、張原翊、吳莉玲、胡瑜峰

Class Time/Room : T12W12R12-YR105[YM]

Type : Required

hours : 6.00

credit : 6.00

memo : 開放大學部選修 (須經任課老師同意) , 開放隨班附讀。

**add**

## Regist Course

Step7. When you finished your course planning, click " **Regist course** "

Step8. Click " **show wishlist** ", and you can find courses you plan to register at the bottom

Step9. Click " **add+** " to add course you would like to register

Step10. Click " **add** " again, and the course will be on your regist list

# Online Course Registration System User Guide

NYCU 選課系統 Emulator **Regist course** Log out 中文 EN

hide wishlist My class schedule

Class wishlist 13.00 credits 16.00 hours add course

Required credit:6.00 hours:6.00 Elective credit:5.00 hours:4.00

action	Course no	dept	Summary	Course Name	Size limits	Registered numbers	Class Time/Room	credits	hours	Lecturers	Type
Drop	A730	Institute of Physiology		+ Physiology	不限	4	T12W12R12-YR105[YM]	6.00	6.00		Required
Cancel	A902	Institute of Clinical Nursing		+ Biostatistics	30	16	R34-YN418[YM]	2.00	2.00		Elective
Drop	B190	International Health Program		+ Global Mental Health	不限	5	W56-YS405[YM]	2.00	.00		Elective
Drop	B192	International Health Program		+ Strategic Perspectives in Nonprofit Management	不限	4	R6-YS415[YM]	1.00	2.00		Elective

A902 Biostatistics Elective selected

A730 Physiology Required selected

A766 English Writing for Graduate Students: Exposition Methods R34-YT204[YM] Elective add + 何彥如 · 2 credit

B190 Global Mental Health Elective selected

B192 Strategic Perspectives in Nonprofit Management Elective selected

A611 Table Tennis W78- Unrecognized Credit add +

- You can find the courses you registered on the regist list. If you would like to drop a course, please click "Drop" or "Cancel"
- If you cannot add/drop courses due to special circumstances, please go to Division of Curriculum's website, download and fill out "Online Course Add and Drop Application Form"
- If the course shows "Limited", it means you are currently not eligible for the course registration. Please contact the Dept. offering the course for further information and assistance.

# Online Course Registration System User Guide

- Click **“My class schedule”** , and you can find your course timetable

NYCU 選課系統 Emulator Register course Log out

hide wishlist **My class schedule**

Class wishlist

13.00 credits 16.00 hours add course

**A902 Biostatistics** Elective selected

**A730 Physiology** Required selected

**A766 English Writing for Graduate Students: Exposition Methods**  
R34-YT204[YM] Elective add +  
何彥如 · 2 credit

**B190 Global Mental Health** Elective selected

**B192 Strategic Perspectives in Nonprofit Management** Elective selected

**A611 Table Tennis**  
W78- Unrecognized Credit add +  
黃中興 · 0 credit

	MON	TUE	WED	THU	FRI	SAT	SUN
Y							
Z							
1		Physiology	Physiology	Physiology			
2		Physiology	Physiology	Physiology			
3				Biostatistics			
4				Biostatistics			
N							
5			Global Mental Health				
6			Global Mental Health	Strategic Perspectives i... Nonprofit			
7							
8							
9							
A							

# Cross-college Course Taking

- Application procedure: please select “Cross-college Course” through the Online Course Selection System and search for the course you need. If the course is already present in the list, please add it directly; if the course is not listed, please “add” new course information and then print the “Cross-college Course Taking Application Form” in order to finish this step of the procedure. After printing out your application, the procedure flow is as follows: (1) obtain the signature of your advisor (2) obtain the signature of the chairman of the department (3) go to NYCU Curriculum Division (4) obtain the signature of the course instructor (5) obtain authorization from the department that offers the course (6) go to Curriculum Division of the other university (not NYCU) (7) go to the Cashier’s Office of the other university (not NYCU) (8) go to NYCU Curriculum Division again

No.	
Name	
Department	
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- Cross-College Courses
  - Adding Cross-College Courses
  - Dropping Cross-College Courses
  - Registered Cross-College Courses List (Printable)
  - Cross-College Course Notices
- Confirmation of Course Registration Status/Query Course Selection Status
- Questionnaire on Response to Teaching
- Time Table
- About this system
- 中文版
- Leave system

## Course Registration Instructions

- Check courses
  - Query course / Class Schedule
- Class schedule
  - Course Selection Help / Present semester's course / Previously offered classes
- Teacher Evaluation Form
  - Fill in Teacher Evaluation Form / Lucky draw / Look up Teacher Evaluation Form Results
- Teacher Appraisal Survey
- Query course outline
- Change personal information
  - Change password / Change E-mail address / Change personal URL
  - Change Supervisor / Supervisor
- Leave Course Selection System
- Reset personal preferences

# Confirm Courses Status

- Please 『confirm courses status』 and 『query course status』 on the online course registration system to make sure all courses selected are correct before the course registration deadline

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- Add and Drop Course
- Cross-Campus Courses
- Confirmation of Course Registration Status/Query Course Selection Status**
- Inquire Course Registration Status
- Class Schedule
- Questionnaire on Response to Teaching
- Time Table
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- Leave system

Class Schedule											
State	Course no	dept.	學生適用 Summary	Course Name	Size limits	Registered numbers	Class Time/Room	credit	hours	Lecturers	Type
registered	<a href="#">A730</a>	Institute of Physiology		Physiology	Unlimited	4	T12W12R12YR105[YM]	6	6	阮琪昌、吳鈺琳、唐德成、高毓儒、黃娟娟、李怡萱、林惠菁、張原翊、吳莉玲、胡瑜峰	Required
pending (registered priority)1	A902	Institute of Clinical Nursing		Biostatistics	30	16	R34YN418[YM]	2	2	季麟揚、林伯彥	Elective
registered	B190	International Health Program		Global Mental Health	Unlimited	5	W56YS405[YM]	2	0	ALEXANDER WAITS、陳娟瑜	Elective
registered	<a href="#">B192</a>	International Health Program		Strategic Perspectives in Nonprofit Management	Unlimited	4	R6YS415[YM]	1	2	粘曉菁	Elective

Overall selected courses: 3 courses  
 Total credits : 9 credits  
 Weekly hours: 8 hours

 Summary