

台灣聯合大學系統學生轉校規定

University System of Taiwan (UST) Regulations for Inter-School Transfer

- 99年8月23日台灣聯大教務長會議通過
Passed at the UST Dean of Academic Affairs Meeting on August 23, 2010
- 99年10月25日台灣聯大校長會議通過
Passed at the UST President Meeting on October 25, 2010
- 99年11月10日國立陽明大學教務會議通過
Passed at the National Yang Ming University Academic Affairs Meeting on November 10, 2010
- 99年12月30日國立交通大學教務會議通過
Passed at the National Chiao Tung University Academic Affairs Meeting on December 30, 2010
- 100年1月6日國立清華大學教務會議通過
Passed at the National Tsing Hua University Academic Affairs Meeting on January 6, 2011
- 教育部101年6月22日臺高(一)字第1010206765號函核定
Approved for recordation by Tai-Jao-Gao-(I)-Zhi No. 1010206765 dated June 22, 2012 of the Ministry of Education
- 101年10月4日國立交通大學教務會議通過
Passed at the National Chiao Tung University Academic Affairs Meeting on October 4, 2012
- 101年10月11日國立清華大學教務會議通過
Passed at the National Tsing Hua University Academic Affairs Meeting on October 11, 2012
- 101年11月7日國立陽明大學教務會議通過
Passed at the National Yang Ming University Academic Affairs Meeting on November 7, 2012
- 102年12月30日台灣聯大教務長會議通過
Passed at the UST Dean of Academic Affairs Meeting on December 30, 2013
- 103年01月12日台灣聯大校長會議通過
Passed at the UST President Meeting on January 12, 2014
- 103年3月6日國立交通大學教務會議通過
Passed at the National Chiao Tung University Academic Affairs Meeting on March 6, 2014
- 103年3月12日國立中央大學教務會議通過
Passed at the National Central University Academic Affairs Meeting on March 12, 2014
- 103年3月27日國立清華大學教務會議通過
Passed at the National Tsing Hua University Academic Affairs Meeting on March 27, 2014
- 103年4月16日國立陽明大學教務會議通過
Passed at the National Yang Ming University Academic Affairs Meeting on April 16, 2014
- 教育部103年5月8日臺教高(四)字第1030064561號函核定
Approved for recordation by Tai-Jao-Gao-(IV)-Zhi No. 1030064561 dated May 8, 2014 of the Ministry of Education
- 105年8月31日台灣聯大教務長會議通過
Passed at the UST Dean of Academic Affairs Meeting on August 31, 2016
- 105年10月28日台灣聯大校長會議通過
Passed at the UST President Meeting on October 28, 2016
- 105年11月10日國立清華大學教務會議通過
Passed at the National Tsing Hua University Academic Affairs Meeting on November 10, 2016
- 105年12月21日國立陽明大學教務會議通過
Passed at the National Yang Ming University Academic Affairs Meeting on December 21, 2016
- 105年12月29日國立交通大學教務會議通過
Passed at the National Chiao Tung University Academic Affairs Meeting on December 29, 2016
- 106年1月11日國立中央大學教務會議通過
Passed at the National Central University Academic Affairs Meeting on January 11, 2017
- 教育部106年11月21日臺教高(二)字第1060151489號函核定
Approved for recordation by Tai-Jao-Gao-(II)-Zhi No. 1060151489 dated November 21, 2017 of the Ministry of Education
- 110年3月16日台灣聯大教務長會議通過
Passed at the UST Dean of Academic Affairs Meeting on March 16, 2021
- 110年3月18日台灣聯大校長會議通過
Passed at the UST President Meeting on March 18, 2021
- 110年5月26日國立陽明交通大學教務會議通過
Passed at the National Yang Ming Chiao Tung University Academic Affairs Meeting on May 26, 2021
- 110年6月7日國立政治大學教務會議通過
Passed at the National Chengchi University Academic Affairs Meeting on June 7, 2021
- 110年6月23日國立中央大學教務會議通過
Passed at the National Central University Academic Affairs Meeting on June 23, 2021
- 110年6月10日、6月17日、6月28日國立清華大學教務會議通過
Passed at the National Tsing Hua University Academic Affairs Meetings on June 10, June 17, and June 28 in 2021

第一條 為辦理台灣聯合大學系統（國立中央大學、國立政治大學、國立清華大學、國立陽明交通大學，以下簡稱四校）學生申請轉校事宜，依教育部有關法令及四校學則，訂定本規定。

Article 1. These Regulations are established by the University System of Taiwan (National Central University (NCU), National Chengchi University (NCCU), National Tsing Hua University (NTHU), and National Yang Ming Chiao Tung University (NYCU), hereinafter called the “UST 4 Universities”) in accordance with the relevant laws and regulations of the Ministry of Education (MOE) and the University Regulations of the UST 4 Universities to handle matters related to students applying for inters-school transfer within UST 4 Universities.

第二條 四校學生因個人生涯規劃及志趣考量，得申請轉入四校各系、所、學位學程，並依本規定辦理。

前項申請限轉入不同性質之系、所、學位學程，有關性質之認定由各系、所、學位學程認定之，惟本大學系統跨校學程，不在此限。

Article 2. In consideration of personal career planning and interest, students of UST 4 Universities may apply for transfer to the academic units within UST 4 Universities in accordance with these Regulations.

The transfer mentioned in the preceding paragraph shall limit to a transfer to academic units of heterogeneous disciplines, except for inter-school programs of UST 4 Universities. Academic units shall determine the nature of disciplines.

第三條 四校組成學生轉校委員會，訂定四校學生轉校事宜。由系統副校長（教務）擔任召集人，各校教務長及參與轉校招生之院系所學位學程代表為當然委員。

Article 3. UST 4 Universities shall for an inter-school transfer committee to determine the matters related to student transferring among UST 4 Universities. The UST Vice President (Academic Affairs) shall be the committee convener, and the dean of academic affairs and representatives of all academic units participating in student transfer recruitment of each university shall be the ex-officio members.

第四條 各系、所、學位學程得自訂招收轉入年級學生名額，轉入人數以全校學生人數之百分之五為上限；惟學士班學生以不超過該學系原核定新生名額之百分之十為限。

辦理轉校後，四校學生總數不得超過該學年度原核定之新生總數；且辦理轉校後，各系、所、學位學程之師資質量仍應符合專科以上學校總量發展規模與資源條件標準相關規定。

Article 4. Each academic unit may determine the vacancies for transfer students of each level, with a total of not more than 5% of the total number of students of respective universities. However, the vacancies for undergraduate programs shall not exceed 10% of the approved vacancies for new students of a department.

After the transfer, the total number of students of UST 4 Universities shall not exceed the total number of new students approved for that academic year. The quality of academic staff of each academic unit shall meet the requirements stated in the Criteria for the Scale of Total Volume Development and Resource Requirements.

第五條 四校各系、所、學位學程得自訂轉系、所、學位學程審查標準，審查標準含筆試科目者，考試科目及日期均由轉入學校系、所、學位學程規定。

前項審查標準須經四校相關規定程序，並經轉校委員會核定後實施，由四校教務處統一公告。

Article 5. Each academic unit of UST 4 Universities may establish own criteria for evaluating transfer students. When written examinations are included in the valuation, the courses and dates of examinations shall be determined by individual academic units.

The said evaluation criteria shall be approved according to the relevant procedures of UST 4 Universities and the Committee before announcement through the UST.

第六條 四校於每年六月辦理學生申請轉校作業；其申請名額、資格條件及審查程序等，依四校規定辦理，並送電子檔至各轉校委員會委員確認，紙本回覆確認後核定。

Article 6. The inter-school transfer of UST 4 Universities shall take place in June each year. The vacancies, requirements, and evaluation procedures shall be proceeded with in accordance with the regulations of UST 4 Universities. The electronic files of such information shall be delivered to the Committee for confirmation. Such information shall be approved after confirmation with a paper reply.

第七條 四校學生申請資格如下：

一、學士班學生於第二學年或第三學年開始前得申請轉校；其申請及轉入之年級，依四校規定辦理，申請應符合以下規定：

(一) 修業滿一學年以上。

(二) 各學系、學位學程自訂之申請資格條件。

二、研究所學生申請轉校應於第二學年開始前申請；其申請及轉入之年級，依四校規定辦理，申請應符合以下規定：

(一) 修業滿一學年以上。

(二) 學業總平均成績必須在七十分(或 B-)以上。

(三) 各系、所、學位學程自訂之申請資格條件。

Article 7. The requirements for application by students of UST 4 Universities are as follows:

I. Undergraduate students may apply for an inter-school transfer in the second year of study or before the start of the third year of study. The year of study applied and approved for shall be subject to the regulations of UST 4 Universities. Application requirements include:

(I) Completion of study for one academic year.

(II) The application requirements of respective academic units.

II. Graduate students shall apply for an inter-school transfer before the start of the second year of study. The year of study applied and approved for shall be subject to the regulations of UST 4 Universities. Application requirements include:

(I) Completion of study for one academic year.

(II) Total average of academic score of above 70 marks (or B-).

(III) The application requirements of respective academic units.

第八條 四校學生有下列情形之一者，不得申請轉校：

(一) 修業未滿一學年者。

(二) 大學部四年級肄業生。

(三) 在休學期間者。

(四) 已核准轉系、所、學位學程或轉校一次者。

(五) 依各校相關規定不得申請轉系、所、學位學程者。

Article 8. Students under any one of the following circumstances shall not be allowed to apply for an inter-school transfer:

(I) Completion of study for less than one academic year.

(II) Non-graduated seniors.

(III) Students on leave of absence.

(IV) Students who have been approved for a department, program or school transfer once.

(V) Students who are not allowed to apply for a department or program transfer.

第九條 四校申請轉校學生，經原校審查通過後，由原校教務處彙整資料遞送申請轉入之學校。

相關系、所、學位學程應指派人員參加轉校委員會議，轉校學生核准名單於本會議確認後正式公告。

Article 9. After approving students applying for inter-school transfer through evaluation, the office of academic affairs of the native school shall consolidate and deliver to the accepting school the data of these students.

The related academic units shall send staff to participate in the Inter-School Transfer Committee meeting. The list of students approved for inter-school transfer shall be officially announced after verification by the Committee.

第十條 四校學生申請轉校以一次為限，一校限申請一系、所、學位學程。

凡經核准轉校學生，不得再行請求更改或轉回原校就讀，並需完成轉入系、所、學位學程規定之畢業條件，方可畢業。申請轉校未經通過者，仍回原校系、所、學位學程肄業。

Article 10. An inter-school transfer shall be limited to one time and one academic unit for one school.

Students approved for the inter-school transfer shall not request for a charge or return to the native school. They shall meet the requirements for graduation of the accepting academic unit prior to graduation. Students with rejected application shall study at the original academic unit at the native school.

第十一條 轉校學生於轉入後，由轉入學校各系、所、學位學程輔導其選課，並應依四校相關規定申請學分採計。

Article 11. After an inter-school transfer, the accepting academic unit shall assist students in course selection and recognize the credits of students according to the regulations of UST 4 Universities.

第十二條 轉校業務由四校輪流主辦。

Article 12. Each of UST 4 Universities. shall take charge of the inter-school transfer in turn.

第十三條 四校申請轉校學生對於轉校事宜如有疑義，得於名單公告後七日內以書面向轉校業務主辦學校提出申訴。

書面申訴書格式自擬，內容應書明申訴人之姓名，就讀學校之系所、地址、聯絡電話及詳細申訴理由，並以掛號郵件寄達，逾期不受理。

轉校業務主辦學校於收到申訴書後，送轉校委員會辦理，轉校委員會調查處理後於八月底前函覆，必要時亦得組成專案小組處理。

Article 13. Students of UST 4 Universities having doubts about the inter-school transfer may grievance to the school in charge of the inter-school transfer in writing within seven days after the list announcement.

There is not standard format for the written grievance. However, the content shall include the name, academic unit and school, address, and contact phone number of complainant and the details of grievance. The grievance shall be delivered mailed to the responsible school by registered mail. No grievance made after the said deadline will be considered.

After receiving a grievance, the school in charge of inter-school transfer shall refer the grievance to the Inter-School Transfer Committee. After investigating and reviewing the grievance, the Committee will send a reply to the complainant by the end of August. A task force may be formed to handle the grievance as necessary.

第十四條 本規定經本大學系統教務長會議及校長會議決議，提經四校教務會議通過，並報教育部核定後實施，修正時亦同。

Article 14. These Guidelines shall be implemented after being passed by the UST Dean of Academic Affairs Meeting and UST President Meeting, approved by the academic affairs meeting of the four UST universities, and approved for recordation by the Ministry of Education. The same shall apply to the amendments thereto.