

2023-2024 第六屆國際高教培訓暨認證

Certificate in Teaching and Learning in Higher Education 2023-2024

I. 推動目標 Aims

本校國際高教培訓暨認證中心(Higher Education Accreditation for Teaching, HEAT)與英國高等教育學院 (Advance HE) 合作，每年針對本校專任/專任專案/合聘教師舉辦一屆國際高教培訓暨認證 (Certificate in Learning and Teaching in Higher Education, CLTHE)，共 3 階段 60 小時培訓。

針對博士生/博士後，舉辦一屆國際高教奠基培訓暨認證 (Foundations in Learning and Teaching in Higher Education, FLTHER)，為 1 階段 18 小時培訓。

高教培訓課程主要輔助教師與博士生/博士後提昇高等教育專業教學知能及技巧，使教學符合國際高教專業教學架構標準 (Professional Standards Framework, PSF)。培訓後協助申請並獲得國際高等教育專業認證 (HEA Fellowship)。每人參加培訓暨認證之 8 萬元費用由學校全額補助。

The professional certificate of teaching and learning in advance higher education (CLTHE) program is co-designed within the National Yang Ming Chiao Tung University (NYCU) and the Advance HE in the United Kingdom. This program aims to provide Full-time Faculty, doctoral students, and postdocs with professional training for enhancing teaching and students' learning in higher education. All participants are encouraged to do some activities and use critical concepts that learn in the program, reflect in the class, and continue to think and to improve how to improve students' learning. After the program, all participants are required to apply for the HEA certificate using their pedagogical design and personal development.

II. 培訓暨認證參與優勢 Benefits

1. 提昇個人於高等教育的教學職能發展
Consolidates personal development and evidence of professional practice in your higher education career.
2. 獲得具國際機構認可的教學衡量標準與內容
Provides a valuable measure of success and is increasingly recognized by international institutions.
3. 確保教學符合國際高教專業教學架構標準
Provides assurance that your institution is fully aligned with UKPSF practice and a badge of assured quality.
4. 提供個人針對研究/教學反思與探討的機會，實現對教學/學生學習的承諾/
Demonstrates commitment to teaching, learning, and the student experience,

through engagement in a practical process that encourages research, reflection, and development.

5. 獲得英國 Advance HE 具公信力的國際教學認證證明

For individuals, to identify their expertise with the entitlement to use post-nominal letters (AFHEA, FHEA, SFHEA).

III. 培訓暨認證資訊 Program Information

1. 國立陽明交通大學專任/專任專案/合聘教師 For NYCU Full-time Faculty

2023-2024 年第六屆國際高教培訓分為 3 個梯次共 60 小時，參與者需於 2023 年 9 月第一梯次的培訓前，先繳交 3 萬元保證金，並全程參與分別於 2023 年 9 月、11 月與 2024 年 1 月舉行的培訓。培訓時將嚴格控管出席，最多只能請假 6 小時(約 2 個半天培訓)，且每個梯次請假不超過 3 小時(1 個半天)。參與者完成 60 小時培訓後，會先獲得 Advance HE 頒贈的完訓證書。

國際高教培訓結訓後需於 2024 年 4 月底前完成 3,000 字教學反思的國際高等教育專業認證 (HEA Fellowship)申請；申請認證後將退還保證金。

The program will be **three modules** within one academic year, from September 2023 to April 2024. **All participants need to attend all modules and finish assigned tasks.** **Participants only can be asking for leave for 6 hours in whole module.** After completing the training program, participants will be awarded a training certificate from Advance HE as passing the below rule of attendance. All participants will also be required to apply for the Higher Education Academy (HEA) Fellowship with a **3,000-word reflective commentary**.

項目	日期
報名日期 Registration period	2023/7/1-2023/7/31 July 1st to July 31st, 2023
審查日期 Document review date	2023/8/14-2023/8/18 August 14 th to August 18 th
出納組繳交保證金 Deposit of NT\$30,000 in Cashier Division	2023/8/21-2023/8/25 August 21 st to August 25 th
第一梯次 Module 1	2023/9/4-2023/9/7 高等教育教與學 September 4th to September 7th, 2023 Teaching and learning in higher education
	4 天實體授課 (光復校區 EA101 co-working space)
第二梯次 Module 2	2023/11/4-2023/11/6 提升高等教育的專業實踐 November 4th to November 6th, 2023 Enhancing professional practice in higher education
	2 天線上(11/4-11/5)、1 天實體 (11/6 光復校區 EA101)

第三梯次 Module 3	2024/1/15-2024/1/17 領先高等教育內容的教與學 January 15th to January 17th, 2024 Leading learning and teaching in the higher education context
	1 天線上(1/15)、2 天實體(1/16-1/17 光復校區 EA101)
認證繳件日期 Timeframes for submitting a fellowship application	2024/2/1-2024/4/30

2. 國立陽明交通大學在學博士生/博士後 For NYCU Ph.D. students and Postdocs

2023-2024 年第六屆國際高教奠基培訓為 1 個梯次 18 小時，參與者需全程參與培訓，完成培訓後會先獲得 Advance HE 頒贈的證書。完成培訓後，需於 2024 年 5 月底前完成 1,500 字教學反思的國際高教初階會士認證(HEA Associate Fellowship) 申請。

The program will be **one module (3 days)** within one academic year in February 2024. **All participants need to attend the whole module and finish assigned tasks.** After completing the training program, participants will be awarded a training certificate from Advance HE to pass the below rule of attendance. All participants will also be required to apply for the Higher Education Academy (HEA) Associate Fellowship with a **1,500 words reflective commentary**.

項目	日期
報名日期 Registration period	2023/11/1-2023/11/30 November 1st to November 30th, 2023
審查日期 Document review date	2023/12/11-2023/12/15 December 11 th to December 15 th
培訓日期	2024/1/18-2024/1/20 高等教育教與學 January 18th to January 20th, 2024 Teaching and learning in higher education
	1 天實體(1/18 光復校區 EA101)、2 天線上(1/19-1/20)
認證繳件日期 Timeframes for submitting a fellowship application	2024/5/31 前完成繳件 Timeframe : By May 31st, 2024

IV. 參與者 Who can apply?

- 國立陽明交通大學專任/專任專案/合聘教師
Full-time Faculty members from National Yang Ming Chiao Tung University (NYCU)
 - 想要自我專業成長與教學提昇的教師
Those who want to grow and improve teaching
 - 願意之後回流擔任國際高教培訓講師的教師
Those who are willing to serve as co-trainers in the coming years.

- 想與其他領域老師有共同教學話題開啟合作的教師
Faculty who are seeking the opportunity for cross-disciplinary cooperation in teaching.
- 已獲得/想獲得教學獎的教師
“Outstanding Teaching Awards” and “Remarkable Teaching Awards” recipients.

***教師名額上限 30 名 The maximum number of participants is 30.**

2. 國立陽明交通大學在學博士生/博士後
Ph.D. students, and post-doctoral researchers from National Yang Ming Chiao Tung University (NYCU)
 - 想要自我專業成長與教學提昇的博士生/博士後
Those who want to grow and improve teaching
 - 未來想擔任高教教師的博士生/博士後
Ph.D. students/ Post-doctoral researchers who want to become teachers of higher education

***博士生/博士後名額上限 15 名 The maximum number of participants is 15.**

3. 共同參與教育部深耕計畫之全球鏈結/國際競爭力的合作夥伴：臺灣大學、清華大學、成功大學的專任教師
Faculty members of universities implementing International Competitiveness Project under the Higher Education Sprout Project, including National Taiwan University (NTU), National Tsing Hua University (NTHU), and National Cheng Kung University (NCKU).

V. 培訓暨認證費用 Fee

1. 國立陽明交通大學參與的教師/博士生/博士後，每人參加培訓暨認證費用(8 萬元)·由學校全額補助。
Free for NYCU faculty, Ph.D. students, and post-doctoral researchers. **NYCU subsidies each participant NT\$80,000** for the training and fellowship application fee for NYCU participants.
2. 國立陽明交通大學參與的教師成功報名計畫後，每人需於第一梯次培訓前需繳交 3 萬元保證金。保證金將於符合下列要點，即透過學校流程退還保證金於薪資(郵局/玉山)帳戶中。：(1) 積極參與並完成培訓活動、(2) 達成 3 梯次 60 小時培訓時數，並於(3) 2024 年 4 月 30 日(前)完成國際高等教育專業認證會士申請(HEA Fellowship，3,000 字)。
Each NYCU faculty must deposit **NT\$30,000** to enroll in the program successfully. The deposit will return as completing all modules' requirements and submitting the application.
 - Attend all modules (An excused leave of 3 hours in each module is permitted).
 - Finish all assigned tasks during or after each module.
 - Submit the fellowship application (with 2 recommendation letters) **before April 30th, 2024.**

- 國立陽明交通大學在學博士生/博士後報名計畫後，不需繳交保證金，但需確實配合完成培訓暨認證申請，並於 2024 年 5 月 31 日(前)完成 1,500 字的國際高等教育專業認證初階會士 (HEA Associate Fellowship)申請。

No deposit is required for NYCU Ph.D. students and post-doctoral researchers to enroll in the FLTHE program. However, it is necessary to complete all the following requirements.

- Complete the 3-day training course
- Finish all assigned tasks before and during the module.
- Submit the HEA Associate Fellowship Application before **May 31st, 2024.**

VI. 培訓暨認證參與申請 Apply

- 依身份填寫完教師申請表或博士生/博士後申請表/ Filling out the “Faculty form” or “Ph.D. / Doctoral Form.”

教師申請表 HEA Faculty Form	博士生/博士後申請表 HEA Ph.D. / Doctoral Form
A. Personal profile B. Courses offered within 3 years C. Educational background D. Academic and research awards within 5 years E. Professional experiences within 5 years	A. Personal profile B. Ph.D. transcript C. Proof of English proficiency : the most recent language certification documents (e.g., TOEFL, TOEIC, and IELTS) OR any other relevant documents that can verify your English proficiency D. English curriculum vitae and self-introduction, which also includes your future plan E. A recommendation letter from your advisor F. Proposed your teaching plan and offered your potential course details in the Ph.D. Form.

- 填寫完畢後請 Mail 至教務處國際高教培訓暨認證中心 HEAT (heat@nycu.edu.tw) 分機：50183
Mail back your “Faculty form” or “Ph.D. / Doctoral Form” to HEAT.

VII. 重要注意事項 Important notes

- 國立陽明交通大學參與的教師 For NYCU Faculty
 - A. 英國 **Advance HE** 嚴格要求需管控出席，教師 3 梯次培訓需全程參與，最多只能請假 6 小時(約 2 個半天培訓)，且每個梯次請假不超過 3 小時(約 1 個半天培訓)。若請假超過時數，恕不退還保證金。
Strict attendance requirements will be enforced. Unexcused absences will

- result in the required withdrawal from the program without a deposit refund.
- B. 培訓後必需申請 Advance HE 國際高教認證，未申請認證，將不退保證金。
After training, you need to apply for the HEA Fellowship. Otherwise, the deposit will not be refunded.
- C. 若您未達培訓時數基本要求，僅完成國際高教認證申請，亦不退保證金。
If you complete the certification application without sufficient training hours, the deposit will not be refunded.
2. 國立陽明交通大學在學博士生/博士後 For NYCU Ph.D. students and Postdocs
- A. 不需繳交保證金，但需配合培訓時程，確實參與並完成主要 18 小時培訓。
完成後由英國 Advance HE 提供培訓證書。
No deposit is required for NYCU Ph.D. students and post-doctoral researchers to enroll in the FLTHE program. However, it is necessary to complete the 3-day (18hours) module to obtain the training certificate.
- B. 為配合主要培訓暨認證，本校國際高教培訓暨認證中心會規畫相關活動，不強迫但建議能盡量撥冗參加，以確實獲得教學提升與輔助。
It is not compulsory but recommended to attend all related activities before and after the module.
- C. 培訓後必需申請 Advance HE 國際高教認證。
After the module, you will need to write a 1500-word Associate Fellowship for Higher Education Accreditation and apply to Advance HE for accreditation.
3. 國立陽明交通大學國際高教培訓暨認證中心保留調整個審核、繳費、培訓、認證等重要日期，以及調整培訓培訓方式與內容的權利，以因應突發狀況或不可抗拒之因素。
NYCU reserves the right to adjust dates and training details to accommodate unforeseen circumstances.

國際高教培訓暨認證申請表—教師

HEA Full-time Faculty Form

中文姓名* Name		英文姓名* Name	(請提供證書上呈現的正式英文名)
職稱* Title		學校* University	
學校人事代碼* Staff ID		系所/單位* Department	
手機* Cell phone		電子郵件* E-mail	
校內兼任行政職 Administration position	(例：交大研究發展中心主任)		
專長/研究領域 Research area	(例：語音訊號處理；通訊系統；機器學習)		

112 學年度上學期預計開授課程 / Fall semester course in 2023

課程名稱 Course Name	大學部/碩博班 Undergraduate / Graduate Course	英語授課 EMI Course
	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/ No
	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/ No
	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/ No

110-111 學年度開授的課程 / Course Information in the past 2 years

	課程名稱 Course Name	大學部/碩博班 Undergraduate / Graduate Course	英語授課 EMI Course
111 下學期 / 2023 Spring		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/ No
111 上學期 / 2022 Fall		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/ No
110 下學期 / 2022 Spring		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/ No

110 上學期 / 2021 Fall		<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	<input type="checkbox"/> 是/ Yes <input type="checkbox"/> 否/No
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學歷背景 / Educational background

畢業學校 College/University	國別 Country	主修學門 Major	學位 Degree	修業期間 Year
(Purdue University)	USA	Engineering	博士 Ph.D.	1994-1996

近 5 年教學與研究獎勵事蹟 / Academic and research awards within 5 years

年 / Year	事蹟 / Awards
2021	國立交通大學 108 學年度傑出教學獎

近 5 年經歷 / Professional experiences within 5 years

年 / Year	經歷 / Experience
2017 - 2022	國立交通大學電機學院副教授

請閱讀並確認以下注意事項 / Important notes

1. 確定錄取並接獲通知後，需於 1 週內至本校出納組支付保證金台幣 3 萬元整。
The participant will receive a notice letter if you join the program successfully. Then, the participant needs to deposit of NT\$30,000 to the Cashier Division in NYCU.
2. 學員需完成 3 個梯次 60 小時培訓，並於 2024/4/30(前)完成認證申請，且提供本單位認證申請文件及推薦函備查後，得全額退還保證金。
The participant needs to attend the whole 3 modules and submit Fellowship application before the end of April, 2024. Then, the participant will need to provide us a copy of

Fellowship Application and the two recommendation letters to further proceed with the NT\$30,000 refund.

3. 若學員未完成培訓或未完成上述說明，則不予退費。

The deposit will not be refunded if the participant does not complete the training, does not submit the HEA Fellowship Application, or any above instructions.

4. 國立陽明交通大學國際高教培訓暨認證中心保留調整各審核/繳費/培訓/認證等重要日期，以及調整培訓方式與內容的權利，以因應突發狀況或不可抗拒之因素。

HEAT reserves the right to adjust program dates at its sole discretion and at any time to accommodate unforeseen circumstances.

- 我已閱讀並瞭解上述注意事項/ I have read and understood the above important notes.

國際高教培訓暨認證申請表—博士生/博士後

HEA Ph.D. and Doctoral Form

中文姓名* Name		英文姓名* Name	(請提供證書上呈現的正式英文名)
系所* Department		學號* Student ID	
指導教授* Advisor		年級* Grade	
手機* Cell phone		電子郵件* E-mail	
身份* Status	<input type="checkbox"/> 博士生 / Ph.D. student <input type="checkbox"/> 已通過博士資格考 / Already passed qualifying exams <input type="checkbox"/> 博士後 / Post-doctoral researcher <input type="checkbox"/> 其他/Other : _____		
最高學歷* Highest Degree	<input type="checkbox"/> 博士學位 / Ph.D. degree ; 就讀期間 / Year : ____ / ____ ~ ____ / ____ (YYYY/MM) 學校及系所名稱 / School and Major : _____ <input type="checkbox"/> 碩士學位 / Master degree ; 就讀期間 / Year : ____ / ____ ~ ____ / ____ (YYYY/MM) 學校及系所名稱 / School and Major : _____		
專長/研究領域 Research area	(例：比較與國際教育；多元文化教育；性別平等教育)		
本培訓暨認證 對您未來教學/ 職涯的意義 What FLTHE means for your teaching/career	(請說明)		

112 學年度 和/或 111 學年度 開授課程 / Course in the academic year of 112 and/or 111 (2022-2024)

<p>授課資訊 Course Information</p>	<p>112 學年度下學期授課情況 (建議務必要開課) Please plan a formal class in the academic year of 112 spring (2024). <input type="checkbox"/> 開課學校 / School : <input type="checkbox"/> 陽明交通大學 / NYCU <input type="checkbox"/> 其他學校 / Other : _____ 課程名稱 / Course titles : _____ *請提供 112 學年度下學期英文版課綱大綱 或課程規劃與說明 Please provide English syllabus or course planning</p>
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112 學年度上學期授課情況

Have you taught a formal class in the academic year of 112 autumn ?

無 · 112 學年度上學期無授課 / No

有 / Yes :

開課學校 / School : 陽明交通大學 / NYCU

其他學校 / Other : _____

課程名稱 / Course titles :

111 學年度上下學期授課情況

Have you taught a formal class in the academic year of 111 (2022-2023) ?

無 · 111 學年度無授課 / No

有 / Yes :

開課學校 / School : 陽明交通大學 / NYCU

其他學校 / Other : _____

課程名稱 / Course titles :

請準備以下文件，申請時請一併提供/ Other necessary applying documents

- 成績證明/ Ph.D. transcript
- 英文相關證明 / Proof of English proficiency
- 英文自我介紹與規劃 / English curriculum vitae and self-introduction, which also includes your future plan
- 指導教授推薦信/ A recommendation letter from your advisor
- 確認 112 學年度第 2 學期有開課程/助教課程/工作坊等，並完成上方表格內的課程說明 / Proposed your teaching plan and offered your potential course details in this Form

請閱讀並確認以下注意事項 / Important notes

1. 學員需完成 18 小時培訓，並於 2024/5/31(前)完成認證申請，且提供本單位認證申請文件及推薦函備查。
The participant must complete the 3-day (18 hours) module and submit the Associate Fellowship application before May 2024. Then, the participant will need to provide us with a copy of the Associate Fellowship Application and the two recommendation letters.
 2. 國立陽明交通大學國際高教培訓暨認證中心保留調整各審核/繳費/培訓/認證等重要日期，以及調整培訓方式與內容的權利，以因應突發狀況或不可抗拒之因素。
HEAT reserves the right to adjust program dates at its sole discretion and at any time to accommodate unforeseen circumstances.
- 我已閱讀並瞭解上述注意事項/ I have read and understood the above important notes.